

Standard Form No. 75
February, 1946UNITED STATES CIVIL SERVICE COMMISSION
POSITION DESCRIPTION1. Check one: ☒ Dept. ☐ Field ☐
2. Official headqu.

4. Agency position No.

M-289

3. Reason for submission:

(a) If this position replaces another (i. e., a change of duties in an existing position), identify such position by title, allocation (service, series, grade), and position number

In lieu of M-243

(b) Other (specify)

ACCOUNTANT (O/COMPT)

5. C. S. C. certification No.

6. Date of certification

1/27/53

7. Date received from U. S. C.

270153

8. CLASSIFICATION ACTION

ALLOCATION BY	CLASS TITLE OF POSITION	CLASS			INITIALS	DATE
		Service	Series	Grade		
a. Civil Service Commission						
b. Department, agency, or establishment	Accountant	85	510	15		
c. Bureau				112		
d. Field office						
e. Recommended by initiating office						

9. Organizational title or position (if any)

Accountant (Chief, Program Analysis Staff)

10. Name of employee (If vacancy, specify V-1, 2, 3, or 4)

11. Department, agency, or establishment

Central Intelligence Agency

a. First subdivision

Office of the Comptroller

Program Analysis Staff

b. Second subdivision

a. Third subdivision

8

31-3-81

006199

b. Fourth subdivision

5

38

01

c. Fifth subdivision

22

17

CLASS C

12. This is a complete and accurate description of the duties and responsibilities of my position

(Signature of employee) (Date)

14. Certification by head of bureau, division, field office, or designated representative

(Signature) (Date)

Title:

13. This is a complete and accurate description of the duties and responsibilities of this position

(Signature of immediate supervisor)

(Date)

Title: Deputy Comptroller

15. Certification by department, agency, or establishment

(Signature)

(Date)

Title:

If more space is required, use the other side and additional pages size 8 x 10 1/2

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